

**Burlingame City Council Minutes**  
**Regular Meeting**  
**March 19, 2009**

**1. Call to Order by Mayor.**

The President of the Council called the meeting to order at 2:15 pm.

**2. Roll Call.**

Roll Call: Present: Council President Norman Bloomquist  
Dustin Swander  
Vikki DeMars

Staff Present: City Attorney Godderz, City Clerk Gilbert, Utility Foreman Grandstaff  
Citizens: Rosie Parker, Donna Crawford with Governmental Assistants, Dan Fischer with Rural  
Development

**4. Approval of Agenda:**

Motion to approve the agenda was given by Councilmember Swander with a second by Councilmember DeMars.

Vote: Ayes: Norman Bloomquist  
Vikki DeMars  
Dustin Swander

**5. Phase II Water Project:**

Councilmember DeMars began the discussion over the problems she feels there is with the contract. Donna Crawford explained the bidding process with the actual contract and the drawings. Explaining when something is missed in the plans the City isn't charged for it, that is when a change order comes in. Ms. Crawford also explained the steps between the engineer and the contractor and the respective job duties.

Councilmember DeMars starting listing the problems, also Councilmember Swander also feels there is a break of contract. Ms. Crawford explained between the bonding company and the performance bond.

Mr. Granstaff went into detail on how some of the meters were hooked up but continued to run off the old meters. Discussion continued over the problems the city is having with the project. Mr. Godderz updated the Council on where the communication standpoint is. Also advising for a different inspector if the contractor returns to the worksite.

Dan Fischer was asked by Mr. Godderz how Rural Development is viewed. Mr. Fischer relayed he was not impressed with the inspector on the job. Mr. Godderz pointed out the inspector should have called the contractor on the incorrect items. Explaining also what steps could be taken to contact the bonding company.

Mr. Godderz then asked Mr. Fischer where this project is how does it stand with Rural Development. Mr. Fischer stated he really didn't know as there has been no money put into the project yet, however before any funds are given to the City he would like to see the project completed correctly.

The subject next looked at is the substantial completion date with Mr. Godderz stating there were progress meetings and many of these items weren't discussed within the meeting. He also instructed Mr. Grandstaff if the contractor is doing something incorrectly he would need to cross-reference it with the contract. Donna Crawford stated if a change order was submitted and signed by Council it then becomes part of the contract.

Councilmember Bloomquist wanted to know why is it coming up now at the end of a contract. It was

a shared view between Councilmember DeMars and Swander that there was an inspector signing off on items that were wrong.

On the item of the connection at the Library and was tabled until more information could be found out.

Motion offered by Councilmember DeMars to adjourn with a second from Councilmember Swander.

Vote: Ayes: Norman Bloomquist  
Vikki DeMars  
Dustin Swander

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Patti Gilbert, City Clerk