

## MINUTES OF JUNE 16, 2008

The council of the City of Burlingame, Kansas met in regular session in the council chamber at city hall at 7:00 p.m., June 16, 2008.

Presiding: Mayor Dorr

Present: Council members: Bloomquist, Swander, DeMars, Strohm

Absent: Council member: Fry

Staff: City Clerk Gilbert

Present also: City Administrator Hutfles, City Attorney Godderz, Police Chief Jon Shaffer, And Utility Foreman Gerry Grandstaff

Citizens present: Jim Strohm, Trey Strohm, David Thompson, and Jeremy Gaston with Osage County Herald-Chronicle.

Motion to approve the agenda with that addition of item 14a executive session regarding non-elected personnel in the utility dept. by Strohm with a second by DeMars. Ayes 4/ Nays 0

No citizen's comments.

Motion to accept the minutes of June 2, 2008 given by DeMars with a second from Strohm. Ayes 4/ Nays 0

Discussion began on the May 2008 Financial Statement with Mr. Hutfles pointing out the CDBG account is now showing how much is going in and out for the Phase II Project, it is still showing in Capital Improvement funds. Most of the expenditures are on track for the year and the increase in the Police Department expenditures is due to making restitution ordered by the court. When a person is ordered to pay restitution it is deposited into the general fund, when a check is written it comes out the Police Department fund. Mr. Hutfles stated monies in the funds are slowly going up and in the trash the operating ratio is low due to the way billing was we paid two times in a month. Mayor Dorr questioned why 2 payments in one month and Mr. Hutfles stated one bill was presented in the middle of the month for May bills and the other one at the end of May was actually for the June billing. Ms. DeMars asked if the electric and gas fund in cash is steadily increasing. Mr. Hutfles responded the electric and gas has increased, however gas not as much due to buying into storage. Mayor Dorr asked if they needed to approve the financial statement every month as they had already approved the money that was spent. Mr. Hutfles it was to show the council where the city is at financially in the budget every month. Motion to accept given by DeMars and second by Swander. Ayes 4/ Nays 0

The approval of Claims Ordinance No 2131, 2131a, 2131 WP was discussed after Mrs. Strohm asked about the charges between Answer Topeka and Lighthouse Security. Mr. Hutfles stated Answer Topeka is the after hours service that answers if any resident has an urgent matter. Lighthouse Security is the alarm at the Power Plant. Mayor Dorr asked if Mr.

Grandstaff if he checked on the charges for the tires, with the response the second charges were for the tubes for the tiger mower tires. Mayor Dorr asked what we use cash advances for; Mr. Hutfles stated it was used when the office had set up a second register. However not knowing there was a charge for that service. Mayor Dorr then asked on the Police Department uniforms purchase and wanted to know what was purchased. Mayor Dorr explained she felt that was expensive to supply a part-time items when only a few hours in two-week period are worked. Mr. Hutfles stated we are required to supply the uniforms. Mayor Dorr acknowledged she had a conversation with Mr. Grandstaff over the \$161.00 charge for mounting tires, the travel charge was \$60.00 alone and felt that if the services more local could be used the charge would not have been cheaper. Mr. Bloomquist asked if we couldn't have mounted those tires, Mr. Grandstaff stated they contained calcium and we couldn't do that. Motion to accept all claims given by Strohm and second by DeMars. Ayes 3/ Nays 1 Bloomquist

Motion to table the discussion of Fast Subdivision infrastructure until the next meeting given by DeMars and second by Swander. Ayes 4/ Nays 0

Discussion on Ordinance 2130 relating to the summer energy cost adjustment with Mr. Hutfles stating the bill from Westar wouldn't come until about 7 days past the time our bills are printed so the energy cost wouldn't be added until July's bill instead of June. Mayor Dorr gave her opinion that since the bills are on track, she feels it shouldn't be delayed and she could understand the charge going on July's bill. Mrs. Strohm stated what month it's billed in isn't an issue with her. Mr. Bloomquist interjected with he didn't care as long as the bills go out the same time as they have been recently. Mrs. Strohm said she would like them the same time as now as long as the cost adjustment charge is labeled for the month we are collecting for. Motion by Strohm and second by Bloomquist. Ayes 4/ Nays 0

The next item was a presentation from Bartlett and West on the Phase II Water Project started with Levine stating meeting with staff to find out what exactly was needed, explaining valve locations. Over all the engineers are 85-90% done with the drawings, and we still have a few outstanding items to discuss. The engineers have not changed the quantity hardly at all. Mayor Dorr asked the location, Levine responding on South Banks. Mayor Dorr asked for a projected cost, with Levine stating a cost as of yet had not been worked up with the cost of projects rising. Mayor Dorr asked what the projected cost was 2 years ago, with Mr. Hutfles replying \$1.2 million. Mayor Dorr stated we have a grant for \$400,000 and we have to match that. Levine verified the amount and stated the remainder amount will be in the form of a grant and or a loan from Rural Development. Mr. Hutfles stated it depends on how much grant money is available. Mayor Dorr shared her opinion that she wouldn't want to see the city go over the \$800,000 amount, then asked if the project was set up for water lines. Mrs. Strohm added this would be the last go around on the water system, if we don't do it all when will we do it? Mayor Dorr explained her feelings regarding raising water rates and taxes on the public. Much discussion between council members continued with each sharing their own reasons regarding the water project. Levine stated he was here to bring the Council up to date. Jim Strohm asked Mr. Hutfles if he had an idea on what the rates would need to be raised to, Mr. Hutfles responded until they get the final project amount he would not be able to calculate it correctly. Jim Strohm pointed out the benefit in insurance savings on the ISO rating for the city with placement of more fire hydrants. After Jim Strohm's discussion on the reasoning of

increasing the water tower level and the need to supply the public with water coverage in a fire, Levine told the council there were 25 fire hydrants in the plan. Jim Strohm supplied the council with a breakdown pricing on the hydrants and the cost of what it would be per resident. Mayor Dorr stated when they went to the KIAC meeting they were told it had nothing to do with fire hydrants and Levine adding because CDBG will not be used to purchase fire hydrants. Mrs. Dorr questioned if the old hydrants couldn't be used, and was informed by Levine that if it had to be used in an urgent situation it could be done. Mr. Strohm suggested a town meeting with Ms. DeMars saying she would very much like to hear how the public feels on the project. After a long discussion, Mrs. Dorr asked how long it would be before the final plans would be finished with Levine noting it would be within 30 day. Mayor Dorr thanked Bartlett and West for attending.

Next agenda item was the request from Second Chance Animal Refuge Society to reimbursing them for medical treatment on a dog they adopted from the pound. Police Chief Shaffer explained to council the pound had a dog that was adoptable, SCARS agreed to adopt it, they had the dog treated and tested, with the dog being positive on heartworm. Scars had the treatment done along with neutering the dog and is requesting to be paid back for the expenses. Ms. DeMars stated she had adopted a dog also, and that's her problem with the situation. Mrs. Strohm added the city is not in the pet adoption program. Motion to deny the request by Bloomquist with a second from DeMars. Ayes 4/ Nays 0

Discussion over 2009 expenditures began with Mr. Hutfles letting the council know it is to give them an idea of what the city's expenditures are when they begin the formal budget process. He noted that 50% of the budget goes to utility purchases, 27% goes to employee expenses, but one thing on the first draft of \$2.7 million. A workshop time will be set in the future.

KMGA requested the city pass Resolution # 308 to act on the city's behalf regarding the proposed Southern Star rate increase. Mr. Hutfles stated KMGA is requesting funding with the intervention incase it goes to court. Mr. Godderz stated it was the city's choice on participating but by not supporting the KMGA you could be looking at a rate increase. Motion to accept by Bloomquist and second by Swander. Ayes 4/ Nays 0

Discussion over the steps to implement a Historical District started by Mr. Hutfles giving the Council instructions on exactly needs to be done including some prices. Mr. Bloomquist stated he would like to see the motion died, while Ms. DeMars said her views are divided. She stated the city needed a lot of things done, like the water project, sewer lines, while we are taking great strides but do we forget the downtown? Mrs. Strohm added this would be giving the downtown owners a way to get funding. Ms. DeMars said she would like to see the public get involved with this issue. Mr. Swander stated he agreed getting the people involved. Ms. DeMars made the motion to table the item until a public meeting could take place and find out how the citizens would like to see their money spent, with Bloomquist giving a second. Ayes 4/ Nays 0

Motion to move into executive session for 5 minutes on non-elected personnel to discuss the personnel in the utility department with Mr. Hutfles and Grandstaff in attendance was made by DeMars and second by Swander. Ayes 3/ Nays 1 Bloomquist

Council entered into executive session 8:28 pm.

Council returned to open session at 8:33 pm.

No action taken in executive session.

Motion to move into executive session for 10 minutes on non-elected personnel to discuss the personnel in the utility department with Mr. Hutfles and Grandstaff in attendance was made by Bloomquist and second by DeMars. Ayes 3/ Nays 1 Swander

Council entered into executive session 8:33 pm.

Council returned to open session at 8:43 pm.

No action taken in executive session.

Reports: City Attorney Godderz asked regarding to the weeds and also a property on N. Dakota with Police Chief Shaffer stating letters have gone out. City Administrator reported the leak survey has been completed on the gas system and KCC was pleased with the findings. Still waiting on the information from Burlingame Concrete on the bid for the repair of the baby pool. Mr. Hutfles relayed the City Clerk did some research on the bricks for the newspaper, and noted all the schools in Osage County had noted the bricks as one of the seven wonders of Osage County. Police Chief Shaffer noted to council there have been 11 weed letter go out to the residents. Mrs. DeMars reported compliments on utilities; the public says things are a lot better. Also, she would like to have more sand at the volleyball pit. Mrs. Strohm asked when the survey was done she was under the impression the mapping was included. Mr. Hutfles stated the mapping is being done after all the lines were located, and the city was doing it. Mrs. Strohm stated she smelled gas at the bridge and she understood it was only done in the city limits but felt it needs to be done. Mrs. Strohm asked what the follow up would be after this and are the problems going to be repaired. Mr. Hutfles assured her they are in the process of repaired. Mrs. Strohm stated the valve in the alley by the vacant lot should be staked to let someone knows it is there after an employee had hit it. Mrs. Strohm wanted to know why they are killing the grass instead of trimming it, stating it looked bad, however the fence along the school needed to be sprayed. Mayor Dorr stating she had a call regarding the flags not being put out on flag day, also at the ball diamonds the previous Saturday and noticed there is a need for a light at the playground area. She also said another thing at Santa Fe Park to have the fence down to make it more inviting, also the spot at Switzler Park with the dead trees she would like to see cleaned up. Mrs. Dorr also noted a citizen had brought to her attention the bridge across at the skate park has shifted and if it could be repaired. Noting there is still no flagpole at the pool, also noting some of the coping that has come off of the pool. Signs are down at the ball fields and they need to be put back. Mrs. Strohm added also the lights at the ball field are being left on.

Motion to adjourn was given by Swander with a second by DeMars. Ayes 4/ Nays 0

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City Clerk