

## MINUTES OF JUNE 2, 2008

The council of the City of Burlingame, Kansas met in regular session in the council chamber at city hall at 7:00 p.m., June 2, 2008.

Presiding: Mayor Dorr

Present: Council members: Bloomquist, Swander, Strohm, Fry, DeMars

Present also: City Administrator Hutfles, City Attorney Rick Godderz, and City Clerk Patti Gilbert, Police Chief Jon Shaffer, Power Plant Superintendent Britschge

Citizens Present: Jeanne Riggs, Don and Roberta Bailey, Kathy Kessinger

Motion to approve the agenda by DeMars with a second from Bloomquist after Items 13A on the replacement water valve and 7A on Committee Appointments were added by Mayor Dorr. Ayes 5/ Nays 0

No citizen's comment at this time.

Approval of the minutes for May 19<sup>th</sup>, 2008 regular meeting given by Strohm and second by DeMars. Ayes 5/ Nays 0

Considering to approve Claims Ordinance No. 2129 and 2129a after Mayor Dorr questioned the charge of the Veterinarian Clinic doing the inspection of the kennel, with Chief Shaffer stating not only does the state inspect so does the clinic that the pound works under. Leading to the next subject of the drug testing charge if it was policy, or state required, Mr. Hutfles noting the city is a drug free employer also with gas line it is a federal requirement of any employee that works on the gas system be randomly tested. Motion to approve the claims ordinance was given by DeMars and second by Fry. Ayes 5/ Nays 0

Motion to appoint Joyce Kehler to the Burlingame Library Board was given by Strohm and second by Fry. Ayes 5/ Nays 0

Next the Mayor passed out her recommendation to the Council Committees, listed as follows:

Finance, Revenue & Policy : \* Kevin Fry, Dustin Swander & Vikki DeMars

Electric, Light Plant & Gas: \*Carolyn Strohm, Kevin Fry & Norman Bloomquist

Streets, Alleys & Public Improvements: \* Dustin Swander, Norman Bloomquist & Kevin Fry

Parks, Swimming Pools, Heath & Planning: \*Norman Bloomquist, Vikki DeMars & Carolyn Strohm

Water Works & Sewage System: \*Vikki DeMars, Carolyn Strohm & Dustin Swander

Police: Mayor Brenda Dorr

Depicts Chairman of the Committee

Motion to approve the Committees as listed for the 2008-2009 year made by Bloomquist with a second by Swander. Ayes 5/ Nays 0

The Mayor stated she would like to see the Committee Chair person involved with department head as much as possible so we all can work together.

Resolution #308 was next with Administrator noting to Council that the owner of 109 East Santa Fe Avenue is present, but the resolution was giving the council the option to set a time and place for public hearing if council decides to go with an unsafe structure. Ms. DeMars speaking to Ms. Riggs stated the reason she was invited to tell the council what plans she had for the building and the back wall is the biggest problem. Ms. Riggs provided council with a copy of the engineer's report, with reporting also that everything is being cash flowed through her café. Mayor Dorr inquired as to her plan to a time frame with the response being she hadn't planned on starting until 2009. Mayor Dorr asked if there was anything she could do to secure the back wall until the start. City Attorney Godderz stated on the engineer's report immediate actions, that would be what the city would be looking at. Mr. Godderz stated fencing off the back and front of the building, possibly with the city's assistance. Ms. Riggs stated a plumb bob was already in place with measurements taken on a regular basis.

Mayor Dorr asked if Mid-West Builders would be attending, Mr. Hutfles was notified that the party might not attend due to a personal matter.

Roberta Bailey spoke with the council next stating she wasn't sure what they would be doing with their building. Mayor Dorr shared a concern of another building owner regarding the possibility of the roof collapsing. Mrs. Bailey stated the materials in all the walls and felt the roof was not in danger of falling, if it did the walls wouldn't collapse onto another building.

Councilmember Fry asked on the old "Doc Davis's" building and asked on the insurance fund from the fire. He stated he didn't know what the city could do to get someone in there and spend a little money to fix it. He recommended from the city's side maybe we could work with someone back and forth to get a person in the building. He can understand why a building owner would not want to spend money on a building if they weren't going to get anything out of it. That perhaps the city could work with the owners of vacant buildings to get someone in.

The subject of the historical value of the downtown was covered with Ms. Strohm noting a lot of work needed to be done in order to begin to even be considered for the Historical Registry. Mayor Dorr thanked everyone for coming and stated nothing needed to be done with the resolution, so no action needed to be made.

City Administrator opened the next subject of Fast Subdivision, stating Mr. Tom Lane was going to attend the meeting but had another obligation. Mr. Hutfles gave the council the price of approximately \$27,000.00 to extend the sewer to all lots, also the owner of

the subdivision does not have the funding. After discussion of who is responsible on the placing more utilities to that area, it was the impression of staff that utilities had been in the past installed by the city. After much discussion and viewing the maps the Council requested Mr. Hutfles invite Greg Fast to the next council meeting to discuss the utility needs in the subdivision. Motion to table was made by Swander and second by Fry.  
Ayes 5/ Nays 0

Mr. Hutfles supplied the Council with a report on 2009 Revenues and the break down, in preparation of the new budget. Explaining the past years and percentage of change on each area. Mayor Dorr asked exactly what the reimbursed expenses contained, with Mr. Hutfles explaining it could be funding like the water project from grants. He stated there are two issues the Council needed to look at as property taxes and transfers, adding the transfers are done with some being necessary. Suggesting to take fleet maintenance fund and splitting back into each department, along with the utility clerk payroll being divided between the utilities instead of the general government. Mayor Dorr asked the city administrator if he had a time for a workshop on budget, with the response being sometime in July. No motion was required.

Ordinance 2130 was brought to the table on establishing a summer energy cost adjustment. Mr. Hutfles stated the city has signed a supplemental generation agreement with Westar giving the hours it is covering. From June 15- September 15 it will be an added cost for purchasing energy for the city. Mr. Hutfles explained how the energy cost was calculated and gave the breakdown of last year's charges. After September 15 we will revert back to the old contract as it has not been approved and is being challenge. Motion to notify KCC customers of a public meeting covering the addition of the summer energy cost and table it until that time by Bloomquist and second by Strohm. Ayes 5/  
Nays 0

Repairing the Kiddy Swimming Pool being explained by Mr. Hutfles stating he had met with Burlingame Concrete that day and stated they felt confident the feeling was they could assist in the repairs around \$2,000 and will be getting back to him on a definite price. Motion was given by Bloomquist and Strohm with giving Mr. Hutfles the authorization to have the pool fixed. Ayes 5/ Nays 0

Replacement of water valve at the Osage City Pump Station was discussed with Mr. Hutfles stated the Utility Foreman had a motor that wasn't working and had to be manually worked. Mr. Bloomquist asked for clarification if it was the valve or the motor. Mr. Hutfles stated it is the motor and what he was told it couldn't be fixed. Mr. Bloomquist asked if Topeka Electric had been contacted, Mr. Hutfles stated that was what he was told. Mr. Bloomquist was informed a truck went to Kansas City with a motor to fix, and would like to know why after he instructed to contact Topeka Electric. Mayor Dorr said she was under the impression we had a replacement valve, with Mr. Hutfles stating it was \$837.00 for repair, clean, parts and another \$1000.00 to hook it up to Microcomm telemetry. There was much discussion over valve and motor repair and the switches, along with covering the advantages to hooking up to the telemetry. Mrs. Strohm wanted to know if we had old parts why are we messing with them? Mr. Hutfles

explained the pricing between repairing and replacing. Motion to table the replacement of water valve was given by Swander and second by Strohm. Ayes 5/ Nays 0

Reports: Mr. Hutfles stated Barlett and West had a conflict with tonight's meeting and will be at the next meeting June 16<sup>th</sup>. Gerry Grandstaff, Utility Foreman is on leave the next two weeks, and hopefully staff will have some dry weather to patch some roads.

City Clerk Gilbert notified council she will be on vacation and would not be at the next meeting. Brandi Summers was trained on the electronic metering system and that everyone is now trained on how to do it.

Mrs. Strohm spoke of an earlier issue of the historical aspect of the area, there are grants that we can apply for however the city has to be behind the grant. She stated a grant would pay for the historic study and an individual can do it, but the paperwork can be overwhelming. Explaining what steps must take in order to accomplish, and if the city would get behind a project like this then funds would become available to help the buildings downtown.

Mayor Dorr suggested the lots needed to be looked at as far as overgrowth of lawns, and notify the owners. After discussion on various lots around the city, the mayor thanked everyone for coming.

Motion to adjourn was given by Swander with a second by Fry. Ayes 5/ Nays 0

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City Clerk