

MINUTES OF MAY 19, 2008

The council of the city of Burlingame, Kansas met in regular session in the council chamber at city hall at 7:00 p.m., May 19, 2008.

Presiding: Mayor Brenda Dorr
Present: Councilmembers: Bloomquist, Strohm, DeMars, Swander
Absent: Councilmember Fry
Present also: City Administrator Hutfles, City Attorney Godderz,
Utilities Foreman Grandstaff and City Clerk Gilbert.

Citizens Present: Dannie and LeAnn Smiley, Bryon Punches, David Punches, Gerald Britschge, Rob Smiley,

Approval of Agenda was given after the addition of the item labeled as Fast Subdivision after the purchase of anodes requested by City Administrator Hutfles by DeMars with a second from Swander. Ayes 4/ Nays 0

Citizen's Comments: None offered at this time.

Minutes were approved with the corrections for May 5, 2008 by DeMars and second by Strohm. Ayes 4/ Nays 0

KMGA Board of Director appointment was discussed with Mayor Dorr inquiring as to who had done it in the past. Mr. Hutfles stated the previous administrator was appointed in the past along with the city clerk. Mayor Dorr asked Mr. Hutfles if he didn't want to serve on the board, with the response from Mr. Hutfles as wanting to give the Utility Foreman more exposure in other aspects of the gas business. City Clerk Gilbert stated she didn't agree with his recommendation and felt that should be handled by the City Administrator not the Utility Foreman. Mr. Hutfles said the appointments are for informational purposes and not for the purchasing of gas. Mayor Dorr recommendation was City Administrator as director and City Clerk as alternate. Motion was given by Bloomquist and second by Swander. Ayes 4/ Nays 0

Corporate Authorization Resolution on giving the authorization to City Clerk Gilbert signature authority for the position of City Treasurer given with a motion by Bloomquist and second by DeMars. Ayes 4/ Nays 0

April Financial Statement was presented by Mr. Hutfles noting the expense was more than the revenues, adding this is typical with the purchase of gas as we are putting into the storage. Mr. Swander inquired as why we can't charge for the gas that's going

into storage. Mr. Hutfles stated we can't charge until the gas is used by the resident. Ms. DeMars verified with Mr. Hutfles that we are building the amount of what we have in reserve. Much discussion over the price of the gas the city puts into storage and the price of when it is pulled out. Motion to approve given by Bloomquist with a second from DeMars. Ayes 4/ Nays 0

Discussion over Claims Ordinance No. 2128 and 2128a and 2128wp, with City Administrator stating that all ordinances with wp are for the Water Project and Mayor Dorr stating she wanted to see the paperwork to see exactly what the city was getting for their money. She also inquired over credit card charges on a CDBG conference, and questioned why a motel was paid for when it was a one-day conference. Mr. Hutfles stated the conference started at 8- 8:30 in the morning. Mayor Dorr question was there a need for a motel room being it was 2 hours away. Chief Shaffer asked for clarification on the requirements for a motel room as a lot of his staff do out of town training. Mayor Dorr said it would help if they were told of a class beforehand instead of seeing a bill. Bloomquist gave motion with a second from DeMars. Ayes 4/ Nays 0

Swimming Pool Staff Salary was started with Ms. DeMars stating that since the budget for this year is already in place for staff salaries then she would like to look at it for next year's budget. Mayor Dorr added the reason she brought it up was she felt the pay scales were not fair. Ms. DeMars stated she agreed but with problems at the library and other things she didn't want to go over budget even more. The item was dropped, as no motion was needed.

Mr. Bloomquist started the discussion over the Asst. Pool Manager by stating the manager knows who she wants as an assistant, why is the Council looking at this. Motion was made to hire Noella Lord for Asst. Pool Manager at \$7.50 per hour by Bloomquist and second by DeMars. Ayes 3/ Nays 1 Swander

The LeAnn Smiley request to dispute a bill brought much discussion between Mrs. Smiley and the Council. There had been two written communications from City Hall, the first being of a substantially smaller amount then the second one. Motion by DeMars and with a second from Swander for the Smiley's to follow the first letter and it was the City's responsibility to research more before giving a quote. Ayes 4/ Nays 0

Authorization for Ron Shaffer to have a fireworks stand in the city of Burlingame was giving by DeMars and a second by Strohm. Ayes 4/ Nays 0

Oil Tank Pillar Removal was discussed with Mr. Hutfles stating he only had one bid on the removal of tanks. Motion by DeMars and second from Swander requesting to get another bid on the work. Ayes 4/ Nays 0

Motion to table Resolution # 308 by Swander and second by DeMars until the Council could speak with some of the building owners. Ayes 4/ Nays 0

Discussion began on the structural conditions of downtown buildings, with a motion to invite at least 3 owners, Jeannie Riggs, Melissa Atwood-Miller and Mr. and Mrs. Don Bailey by DeMars and second by Swander. Ayes 3/ Nays 1 Bloomquist

Purchasing of Anodes with the clarification that the cost is around \$3,000. and not \$30,000 as in the paperwork. With the understanding that the gas department needs to replace all anodes instead of a few this year a motion was made by Strohm with a second from DeMars. Ayes 3/ Nays 1 Bloomquist

Motion to table the Fast Subdivision subject until staff could research the paperwork further was made by DeMars and a second by Swander. Ayes 4/ Nays 0

Motion to move into executive session for 10 minutes on non-elected personnel to discuss the applicants for Laborer II position was made by DeMars and second by Swander. Ayes 3/ Nays 1 Bloomquist

Council entered into executive session at 8:25pm.
Council returned to open session at 8:35pm.

No action taken in executive session.

Motion to authorize Utility Foreman Grandstaff to hire 2 Summer Laborers at \$8.00 per hour by Strohm and second by Bloomquist. Ayes 3/ Nays DeMars

Executive session regarding non-elected personnel on job performances involving City Hall employees for the period of 15 minutes, motion given by Swander and second by DeMars. Ayes 3/ Nays 1 Bloomquist

Council entered into executive session at 8:34 pm.
Council returned to open session at 8:49 pm.

No action taken in executive session.

Reports:

City Administrator Hutfles reported to council that Chief Shaffer and he are working on a grant for recycled rubber mulch to place at the playground. In promotion to

Fair Housing week all members had a bookmark at their seats in compliance with the CDBG grant requirements. Also meeting with Barlett and West over the construction documents and there will be final documents sometime in June. Staff is continuing the work on the KCC non-compliances; also on the leak survey the company is tentatively scheduled for early June. Contract on the mud-jacking for the library has been sent but a date has not been scheduled. Next summer about 150 motorists will be stopping in Burlingame for breakfast and commemorating the Ocean to Ocean endurance race. Mr. Hutfles praised and said thank you to all city staff for their cleanup in getting the parks ready for Rodeo Days, including the Police Department patrolling the streets. Thanks was given for the Chamber of Commerce with the variety of vendors, also.

City Clerk Gilbert reported the Front Windows program has been installed, staff was getting used to the program.

Police Chief Shaffer informed council that was a building out at the dump the city had begun work on a few years ago to house cats, however an inspector in the past said they could not pick up the felines. The inspector now stated that is not the case, but there will take funds to get the building ready to hold the animals. Telling the council it is something to think about in the future.

Utility Foreman Grandstaff reported Randy Dreyer had gone around and viewed the test stations on the gas system with him. The conclusion was the city only needs to put in 4 test stations instead of the original number of 11. He stated to council he had gone for his certifying test in water and wastewater. The mercury switch on the valve to the clear well down in Osage City and was presenting looking at solutions to the problem.

Mayor Dorr reported the bathrooms at the parks had not been locked up at night and lights are being left on. Also she pointed out about the handicap accessibility at the concession stand.

Adjournment motion given by Swander and second by Strohm. Ayes 3 Nays 1 Bloomquist

City Clerk