

## MINUTES OF MAY 5, 2008

The council of the city of Burlingame, Kansas met in regular session in the council chamber at city hall at 7:00 p.m., May 5, 2008.

Presiding: Mayor Brenda Dorr  
Present: Councilmembers: Bloomquist, Strohm, DeMars, Fry, Swander  
Present also: City Administrator Hutfles, City Attorney Godderz, Police Chief Shaffer, Utilities Foreman Grandstaff and City Clerk Gilbert.

Citizens Present: Jan Ogleby with the Osage Herald-Chronicle and Dannie Smiley.

Approval of Agenda was given after the addition of the item labeled 8a for an update on the Crossroads ad for the Osage Herald-Chronicle by Strohm with a second from DeMars. Ayes 5/ Nays 0

Citizen's Comments: None offered at this time.

Minutes were approved with the corrections for April 21, 2008 by DeMars and second by Strohm. Ayes 5/ Nays 0

Claims Ordinance 2127 & 2127a was passed by DeMars with a second from Fry. Ayes 5/ Nays 0

Discussion over the library repairs with Mr. Hutfles explaining the warranty for each bid the city has received. Ms. DeMars questioned over steel beams that would be put in place. Mr. Hutfles explained the process of each bid on how the contractor intends to raise the library. Steel tends to rust overtime, however concrete lasts for a long period. There was much discussion over the bids, the cost, and the plans of keeping the library level in time. Ms. DeMars asked if there is a problem with getting the funds for this repair with Mr. Hutfles stated it was already budgeted for this year. Mr. Hutfles responded they would like to do the work at the dry time of the year. Motion to accept the bid submitted by Keating Mudjacking for the repairs to the library by DeMars and second by Strohm. Ayes 5/ Nays 0

Jan Ogleby presented the Council with a preliminary ad view for the upcoming Crossroads edition. Explaining what the changes were and asked if what was printed was acceptable. No motion was necessary however all Members were pleased with the presented ad.

Discussion was started on the process for the 2009 budget with getting the Council's goals and objectives. Ms. DeMars shared her ideas of keeping the work on streets, solar energy options, the buildings downtown, fundraising for a new pool in the future, grocery store, the nursing home and what business might be interested, then last sewer upgrades. Enticing people to come to the city, and also bring jobs. Mayor Dorr stated the streets and the new pool area. Mr. Flip stated the staff will be working on a wish list to consider when doing the budget. Mayor Dorr said a Saturday work session might be a good time to sit down with everyone. Ms. DeMars emphasized on the downtown buildings and what the city could do to entice people to come here. Mrs. Strohm added that the city has some of it's own building that need attention also. Discussion was then started over the city's buildings, the old power plant, the new city shop and the storage building. Mr. Grandstaff stated the problems facing the buildings, and what was needed at each one. Mr. Smiley added the inside of the power plant needed sealer and paint. Much discussion was on roofs, bathrooms at the parks, plans to have a workshop will be discussed later.

The matter of City Attorney Fees was presented by City Attorney Rick Godderz, stating a memo was presented to the City Administrator. Mr. Godderz stated the meetings and court charge will remain the same, however his office overhead has risen so the charge for "office" charges will increase to \$100.00 per hour. Despite the raise in the rate he encouraged the full council to don't hesitate to ask him a question then to go at it alone. Motion was given by Strohm and second by Fry. Ayes 5/ Nays 0

Appointments to Municipal Officers, Mayor Dorr began with stating some towns have the treasurer's appointment within the city office. It had been done in the past, and now there are 4 in the front office she felt it could be done that way. Mr. Godderz added in the view point of having the staff being the city treasurer theoretically doing their job they should kind of oversight seeing the bills being paid. That's why towns have an outside person, who is not involved looking at the expenditures. Mr. Fry stated if you had someone that was checking and doing the duties they wouldn't be doing it for \$200.00 per year. Mrs. Strohm added if we had a city treasurer to do the job we wouldn't have had the problems that we have seen in the past. Ms. DeMars stated a treasurer should do a,b and c. Mr. Bloomquist said he preferred an outside person. Ms. DeMars asked the City Attorney what he thought, he replied the auditor only comes in once a year, they don't get down and balance the budget. The outside source is a unbiased person to look at the books, but at \$200.00 per year you won't find anyone to look at the books. Now if the Council is fine with city staff and the financial statements, keep in mind the buck stops here. Mayor Dorr asked if the City Clerk would be acceptable since the City Administrator is already a signor on the checks. Much discussion over the expectations of a treasurer continued, with Mayor Dorr making the recommendations of Rick Godderz as City Attorney, Sue Devoe as Municipal Judge, and City Clerk Patti Gilbert as

Treasurer. Motion by DeMars to accept the Mayor's recommendations with a second from Swander. Ayes 3/ Nays 2 Fry, Strohm

Rodeo Days Radio Ad discussion began by Mr. Bloomquist stating he didn't want to do the ad. Mrs. Strohm stated the problem with that is we are not selling our own city. Dialogue began on what the ad contained and how often it was ran. Motion then was given by Swander with a second from Fry to purchase the ad time. Ayes 4/ Nays 1 Bloomquist

City Administrator Hutfles brought the oil tank relocation to the table by informing council of the cost. The Osage County Road department submitted the price of \$1200.00 to move the tank. Ms. DeMars asked if it would include demolition of the concrete pillars, with Mr. Hutfles stating it was only for moving the tank. Mr. Reid submitted a price of \$3,000.00 for moving the tank and demolishing the pillars. Mr. Fry asked the city administrator to get bids on removing the pillars. Motion to accept the Osage County Road Bid as long as we can get a bid to demolish the pillars at less than \$1,800.00 was made by Fry and second by Swander. Ayes 5/ Nays 0

Resolution #307 establishing the admission prices at the pool for the 2008 season. A lengthy discussion had taken place with all council members inputting their ideas and the differences between the different charges. City Administrator Hutfles noted Pool Manager Debbie Parsons wanted to attend to give her input but had a track meet. City Administrator Hutfles supplied the Council with possible charges they might want to consider. All member had the consensus they wanted it be fair and across the board.

The charges are as follows: Daily admission (regardless of age) \$1.00

Punch card \$1.00 per punch

Group Lessons \$30.00

Private Lessons \$40.00

Private Parties \$75.00 for 2 hrs (1-50 people)

\$1.00 for each additional person

After much discussion the motion to accept the resolution as listed was made by Fry with a second from Swander. Ayes 3/ Nays 2 Bloomquist, DeMars

Council looked at the purchase of diving boards for the swimming pool. Mr. Hutfles reported the cost for a 14 ft. diving board is \$1,533.40 while the 16 ft is \$1,675.65. Mayor Dorr stated if they were purchased they should be dismantled and stored inside, asking why the others had cracked. Mr. Hutfles stated they were cracked before they repaired the pool. Mr. Hutfles reported the prices he had submitted were the lowest price out of the bids. Motion was given by Strohm with Fry giving the second. Ayes 5/ Nays 0

Next on the agenda was the hiring of Lifeguards I & II for the pool season. Mayor Dorr didn't agree with the listed wages for lifeguards when the city is hiring lawn mowing employees at \$8.00 per hour. Mayor Dorr felt they spend a lot of money complying with the requirements to be a lifeguard. Mrs. Strohm stated maybe council could look at reimbursing them at some point in their employment for the training cost. Mr. Bloomquist stated he agreed with Mayor Dorr's point of view. Discussion went on to cover the price of the part-time workers and the responsibilities of each position. Ms. DeMars asked if a higher wage was budgeted for the pool area, and what it boils down to is the city can't do it after Mr. Hutfles replied this was the allotted amount with a small amount left after the wages have all been paid. It was then brought forth to look at the budget and see if more funds could be available for increased hourly wages for the lifeguards. Mr. Fry clarified as he understood it, this amount would be the least amount that would be offered and could be raised if funds were available. Motion to accept the pay as follows Lifeguard I is \$6.80 per hour and Lifeguard II will be \$6.55 per hour given by DeMars and second by Swander. Ayes 5/ Nays 0

Laborer II Position item was presented by Gerry Grandstaff recommending Vernon Bender be offered the position at \$8.00 per hour. Ms. DeMars asked if there was a problem with the council viewing all the applicants. A discussion with many council members stating how the hiring should be done ended when DeMars made a motion to go into executive session.

Motion to move into executive session for 10 minutes on non-elected personnel to discuss the applicants for Laborer II position was made by DeMars and second by Swander. Ayes 3/ Nays 2 Bloomquist, Strohm

Council entered into executive session at 8:32pm.  
Council returned to open session at 8:42pm.

No action taken in executive session.

Motion to hire Vernon Bender at \$8.00 per hour and not to exceed 1,000 hours yearly by Fry and second by Strohm. Ayes 5/ Nays 0

Executive session regarding non-elected personnel on job performances involving City Hall employees for the period of 15 minutes, motion given by DeMars and second by Fry with City Attorney Godderz in attendance. Ayes 4/ Nays 1 Bloomquist

Council entered into executive session at 8:42 pm.  
Council returned to open session at 8:57 pm.

No action taken in executive session.

Executive session regarding non-elected personnel on job performances involving City Hall employees for the period of 15 minutes, motion given by DeMars and second by Swander with City Attorney Godderz and City Administrator Hutfles in attendance. Ayes 4/ Nays 1 Bloomquist

Council entered into executive session at 8:58 pm.

Council returned to open session at 9:13 pm.

No action taken in executive session.

#### Reports:

City Administrator Hutfles reported to council he had a conversation with the owner of the Old Silver Dollar Bar and she stated she wanted to save the wall with the advertisement on it, and if she can repair the building or build another. He will be keeping in mind when doing the 2009 budget for incentives on the downtown buildings for new or renovating assistance. Barlett and West have finished preliminary plans for Phase II and will be meeting with them sometime next week. KCC did an inspection on the gas system and the city was cited for 11 issues. Mr. Hutfles reported this may seem like a lot but KCC was impressed as they expected up to 30 non-compliances.

City Clerk Gilbert stated the 2007 year audit is tentatively set for the week after July 4<sup>th</sup>. Also reporting an account in the utility had sewer added to their account as they hadn't been charged for sewer since 1993. Ms. Gilbert reported also she had made a mistake listing on the utility bills that City Hall will be closed Friday May 23 when it should be listed as Monday May 26.

Police Chief Shaffer reported he attended the OK Kids at Eisenhower Park. Being the first time he attended he had gotten some great ideas for National Night Out, and other public programs. Picnic tables in the future should be discussed, replacing some of them also adding a few. Possibly looking into the recycled tables from tires.

Utility Foreman Grandstaff has been in contact with David Deyer with Aquilla, as we have an anode bed that has gone down due to a lightening strike. Also after checking a noise on the roof of city hall it turns out there is a couple of holes in the roof that needs to be repaired.

Council Member DeMars reported the tennis net has holes and the bottom of the pit the sand needs to be cleaned/ replaced. Wanting to know if there was a plan to fix it, with Mr. Bloomquist stating the Rec Commission has the responsibility of it.

Council Member Strohm stated at the park around the equipment it is a pure mud hole. When limbs are picked up can they not be chipped and placed around the equipment.

Mayor Dorr stated the lights down in the bathroom, and questioned is there any way the Police Department could shut the lights off and lock the doors at night. She also questioned who used the far back office of city hall and asked if they could make sure the lights are shut off. She reported she had spoke with someone from Santa Fe Railroad to see if they had any engine or caboose to put in the Santa Fe Ave Park.

Motion to adjourn made by Bloomquist and second by Fry. Ayes 5/ Nays 0

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City Clerk