

Burlingame City Council Minutes
Regular Meeting
September 17, 2007

1. Call to Order by Mayor.

The Mayor called the meeting to order at 7:00pm.

2. Roll Call.

Roll Call:	Present:	Brenda Dorr Norman Bloomquist Vikki DeMars Carolyn Strohm Dustin Swander
	Absent:	Kevin Fry
	Staff Present:	Flip Hutfles, City Administrator Christina Lewis, City Clerk Jon Shaffer, Police Chief Josh Welch, City Superintendent Rick Godderz, City Attorney

3. Approval of the Agenda.

Motion to approve the agenda by DeMars and seconded by Bloomquist.

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Carolyn Strohm Dustin Swander
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4. Citizen Comments.

Bill Birnel, LaVene Brenden, Emerson Hayden, Patti Gilbert, Gerald Grandstaff, Kathy Kessinger, Donald Bailey, Roberta Bailey, Dannie Smiley and Brandi Summers attended the Council meeting. There were no citizen comments.

5. Minutes.

Motion to approve the minutes of the September 4th regular meeting as presented by the City Clerk by Swander and seconded by DeMars.

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Carolyn Strohm Dustin Swander
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6. August 2007 Financial Statement.

Motion to approve the August 2007 financial statement by DeMars and seconded by Swander.

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Carolyn Strohm Dustin Swander
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7. Claims Ordinance.

Motion to approve Claims Ordinance No. 2107 by Swander and seconded by DeMars.

Vote:	Ayes:	Norman Bloomquist
		Vikki DeMars
		Carolyn Strohm
		Dustin Swander

8. Westar Presentation.

Bill Birnel, Operations Consultant with Westar Energy, discussed the Westar Operating Agreement. Mr. Birnel explained the cost-based formula rates and requirements of the City. He stated that Westar wants a minimum of a 20-year contract with the City. A decision will need to be made on the contract by the end of October.

9. Burlingame Country Christmas Committee Request.

Motion by Bloomquist and seconded by Swander to approve the following requests by the Burlingame Country Christmas Committee: place a Christmas tree in the lot west of the library, place speakers outside of the library for the parade on December 1st and petition KDOT to block off US 56 and K-31 for the 6 p.m. parade.

Vote:	Ayes:	Norman Bloomquist
		Vikki DeMars
		Carolyn Strohm
		Dustin Swander

10. Non-State Public Employer Health Care Benefit Contract.

Motion to renew the State of Kansas non-state public employer health care benefit contract by Bloomquist and seconded by DeMars.

Vote:	Ayes:	Norman Bloomquist
		Vikki DeMars
		Carolyn Strohm
		Dustin Swander

11. Preliminary Engineering Services Agreement.

Motion to approve the preliminary engineering service agreement with Bartlett & West for Phase 2 of the Water Project and the standard form agreement for professional services by Strohm and seconded by DeMars.

Vote:	Ayes:	Norman Bloomquist
		Vikki DeMars
		Carolyn Strohm
		Dustin Swander

12. Employee Manual Amendment.

Motion by DeMars and seconded by Bloomquist to amend the Employee Manual Section 8 – Training as follows:

Vehicle Use – Whenever possible, City vehicles may be used for travel. Individuals receiving a vehicle allowance shall use their personal vehicles and will not be reimbursed for mileage or travel expenses (i.e. tolls, parking fees). If an employee uses his/her personal vehicle for training, reimbursement will be made for any tolls, parking fees, and for mileage, which will be paid at the State of Kansas Department of Administration mileage reimbursement rate.

Individuals attending the same event should arrange carpools whenever possible. In the event of carpooling, only one reimbursement for mileage will occur.

Per Diem – The City shall pay a per diem rate for overnight travel as established by the State of Kansas Department of Administration. An itemized bill must be submitted in order to be reimbursed.

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Carolyn Strohm Dustin Swander
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13. Executive Session:

Motion to enter into executive session to discuss non-elected personnel for a period of 30 minutes by DeMars and seconded by Swander.

Vote:	Ayes:	Vikki DeMars Carolyn Strohm Dustin Swander
	Nays:	Norman Bloomquist

Council entered into executive session at 8:20pm with Flip Hutfles and Rick Godderz.

Council returned to open session at 8:50pm.

Mayor Dorr stated no action was taken in executive session.

Motion to enter into executive session to discuss non-elected personnel for a period of 15 minutes by DeMars and seconded by Swander.

Vote:	Ayes:	Vikki DeMars Carolyn Strohm Dustin Swander
	Nays:	Norman Bloomquist

Council entered into executive session at 8:51pm with Flip Hutfles and Rick Godderz.

Council returned to open session at 9:06pm.

Mayor Dorr stated no action was taken in executive session.

14. Reports.

Flip Hutfles thanked the volunteers who helped with the Great Santa Fe Trail Horse Race. Mr. Hutfles reported on the completion of the swimming pool. He also stated that he is trying to schedule an inspection on the pool for next week and would like to discuss winterization at that time. Mr. Hutfles informed the Council of the KIAC meeting on September 25th at 9:00am. He updated the Council on Bill Coursen's concern.

Josh Welch thanked the Council for giving him the opportunity to work for the City of Burlingame. Mr. Welch gave his resignation as of September 29th.

Vikki DeMars asked if the pool had to be filled for warranty purposes. She also asked about the water on Kansas Avenue.

Carolyn Strohm asked if the insurance money had been paid to the City by the businesses damaged by the fire. She also asked if the grant money had been issued to these businesses. Mrs. Strohm stated that the City ordinances need to be enforced. She asked about the status of the building at 107 East Santa Fe Ave.

Brenda Dorr thanked everyone who helped with the race village. She stated that the swimming pool looks really nice. Mrs. Dorr asked about the status of the microphones for the council chambers. She thanked everyone for attending the meeting.

15. Adjournment.

Motion to adjourn the meeting by Swander and seconded by Bloomquist.

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Carolyn Strohm Dustin Swander
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Christina Lewis, City Clerk