

**Burlingame City Council Minutes**  
**Regular Meeting**  
**April 16, 2007**

**1. Call to Order by Mayor.**

The President of the Council called the meeting to order at 7:00pm.

**2. Roll Call.**

Roll Call: Present: Kevin Fry  
James Nelson  
Ron Nichols  
Julie Sanders  
Dustin Swander

Absent: Bill Kraus

Staff Present: Flip Hutfles, City Administrator  
Christina Lewis, City Clerk  
Jon Shaffer, Police Chief  
Josh Welch, City Superintendent

**3. Citizen Comments.**

Mayor-elect Brenda Dorr, Councilmember-elect Norman Bloomquist, Councilmember-elect Vikki DeMars, Councilmember-elect Carolyn Strohm, Adam Carrier, Bob Smith, Charlene Fry, Bill Zabokrtskt, Sharon Malhiot, Bill Croucher, Patti Gilbert, John Fry, Jan Ogleby, Gerald Grandstaff, Gerald Harr, Jim Masters, Mike Dorr, Shelby Dorr, Victor Raymond, Kathy Kessinger, Tim Love, Kathy Smith, Larry Smith, Emerson Hayden, Brandi Summers, David Panches attended the meeting. Rosie Blacketer with the Osage County Herald-Chronicle also attended the meeting as a reporter.

There were no citizen comments.

**4. Minutes.**

Motion to approve the minutes of the April 2, 2007 regular meeting as presented by the City Clerk by Sanders and seconded by Nichols.

Vote: Ayes: Kevin Fry  
James Nelson  
Ron Nichols  
Julie Sanders  
Dustin Swander

**5. February 2007 Financial Statement.**

Motion to approve the March financial statement by Sanders and seconded by Nichols.

Vote: Ayes: Kevin Fry  
James Nelson  
Ron Nichols  
Julie Sanders  
Dustin Swander

Before the administration of the oath of office, Councilmember Fry asked if any of the outgoing Councilmembers had any parting words. Councilmember Nelson congratulated the new members and hoped that they will work as hard as he did. He continued to ask that they put away any personal agenda and put the best interests of the citizens first.

**6. Swearing of Mayor & Council Members.**

The oath of office was administered by the City Clerk to the following City officials who were duly qualified and elected to serve for the term of office indicated. Mayor Brenda Dorr (2007-2009), Councilmember Norman Bloomquist (2007-2011); Councilmember Vikki DeMars (2007-2011); Councilmember Carolyn Strohm (2007-2011); Carryover members of the Council who will serve for another 2 years are Councilmember Dustin Swander and Councilmember Kevin Fry.

The City Clerk presented Mayor Dorr with the gavel; at which time she continued with the new business of the meeting.

**7. Electing President of Council.**

Motion to nominate Kevin Fry as President of Council by Strohm. Being no second the motion died. Motion to nominate Norman Bloomquist as President of Council by Swander and seconded by DeMars.

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Kevin Fry Dustin Swander
	Nays:	Carolyn Strohm

**8. Committee Appointment.**

Motion to approve the Mayor's recommendation to the following committee appointment:

- 1) Finance, Revenue, & Policy: Carolyn Strohm (Chairperson), Vikki DeMars, Kevin Fry
- 2) Electric Light Plant & Gas: Dustin Swander (Chairperson), Norman Bloomquist, Kevin Fry
- 3) Streets, Alleys, & Public Improvements: Norman Bloomquist (Chairperson), Vikki DeMars, Carolyn Strohm
- 4) Parks, Swimming Pool, Health, & Planning: Vikki DeMars (Chairperson), Norman Bloomquist, Dustin Swander
- 5) Water Works & Sewage System: Kevin Fry (Chairperson), Carolyn Strohm, Dustin Swander
- 6) Police: Mayor Dorr  
by Fry and seconded by Swander

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Kevin Fry Dustin Swander Carolyn Strohm
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**9. KMEA Board of Directors Appointment**

Motion to appoint Mayor Dorr to the Director # 1 position with term expiring on April 2009, Gerald Britschge to the Director #2 position with term expiring on May 2008, and Leland Boyce as Alternate with full voting powers by Bloomquist and seconded by Swander.

Vote:	Ayes:	Norman Bloomquist Vikki DeMars Kevin Fry Dustin Swander Carolyn Strohm
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**10. 2007 Fair Housing Proclamation**

Motion to authorize Mayor Dorr to sign a proclamation attesting April as Fair Housing Month within the City by Fry and seconded by DeMars.

Vote: Ayes: Norman Bloomquist  
Vikki DeMars  
Kevin Fry  
Dustin Swander  
Carolyn Strohm

**11. Presentation of Osage County Herald-Chronicle Progress Ad.**

Jan Ogleby presented a draft of the City’s Progress advertisement. Mayor Dorr asked the Councilmembers to review the draft and submit all corrections to the City Administrator.

**12. Water Bill Adjustment**

Motion to direct the City Administrator to develop a payment plan for Ms. Lisa Sloop by DeMars and seconded by Strohm.

Vote: Ayes: Vikki DeMars  
Kevin Fry  
Dustin Swander  
Carolyn Strohm  
Nays: Norman Bloomquist

**13. Waiving Cereal Malt Beverages License Fee.**

Motion not to waive the \$100 license fee for the Osage City Lions Club by Fry and seconded by Bloomquist.

Vote: Ayes: Norman Bloomquist  
Vikki DeMars  
Kevin Fry  
Dustin Swander  
Carolyn Strohm

**14. Environmental Use Control Application.**

The City Attorney questioned why the land use needs to be restricted if the environmental use control is being put in place to restrict underground water. The City Administrator did not know and suggested the item be tabled until further information can be obtained. Motion to table made by Fry and seconded by Strohm.

Vote: Ayes: Norman Bloomquist  
Vikki DeMars  
Kevin Fry  
Dustin Swander  
Carolyn Strohm

**15. Micro-Comm Contract.**

Motion to authorize the City Administrator to extend the one year service warranty agreement on the City’s telemetry system by Strohm and seconded by Fry.

Vote: Ayes: Norman Bloomquist  
Vikki DeMars  
Kevin Fry  
Dustin Swander  
Carolyn Strohm



**20. Reports.**

Rick Godderz welcomed the new Councilmembers and the Mayor and he stated that he is looking forward to working together. He continued to state that the City Administrator's Council workshop is a very good idea. He also reminded the Councilmembers that their role is to serve the City and he encouraged them to understand their duties and obligations. He further emphasized that executive session's discussion cannot be discussed outside of executive session, and he strongly encouraged the Councilmembers to state their disagreements but once a decision has been made respect the Council vote. Finally, he stated that when the new Committees meet the Kansas Open Meeting Act must be followed.

Flip Hutfles congratulated the Councilmembers. He informed them on the Kansas League of Municipalities Governing Body Institute, and encouraged all members of the Council to take advantage of the workshop. He also informed the Council that due to a computer error the utility billing data from December 2006 to April 2007 was lost and the information has to be inputted manually. He also informed the Council that that public works crew has started to fix potholes. He finished by stating the Aquila is tentatively scheduled to begin the cathodic protection survey May 7<sup>th</sup>.

Vikki DeMars stated that Jim Masters has a problem concerning water damage to his building and asked that the City Administrator speak with him.

Norman Bloomquist asked why the roof on the power plant cannot be fixed. He continued to express concern over the pothole in front of the post office. He finished by discussing the principle of cathodic protection.

Carolyn Strohm informed the Council that there is a school program on May 7<sup>th</sup> that might affect attendance at the next regular scheduled Council meeting. Motion to schedule the next regular Council meeting Tuesday May 8, 2007 at 7:00 p.m. by Strohm and seconded by Fry.

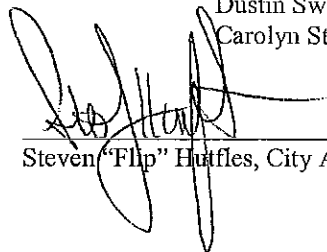
Vote:	Ayes:	Norman Bloomquist
		Vikki DeMars
		Kevin Fry
		Dustin Swander
		Carolyn Strohm

Brenda Dorr thanked the City employees and council member who helped at the City wide cleanup, and she also thanked the Chamber of Commerce for preparing lunch. She continued to thank Christina, Patti, and Brandi for having City Hall open during the April 3<sup>rd</sup> fire. She concluded by welcoming everyone to the Council.

**21. Adjournment.**

Motion to adjourn the meeting by Fry and seconded by DeMars.

Vote:	Ayes:	Norman Bloomquist
		Vikki DeMars
		Kevin Fry
		Dustin Swander
		Carolyn Strohm



Steven "Flip" Hutfles, City Administrator