Burlingame City Council Minutes Regular Meeting February 5, 2007

1. Call to Order by Mayor.

The Mayor called the meeting to order at 7:00pm.

2. Roll Call.

Roll Call: Present Bill Kraus

Kevin Fry James Nelson Ron Nichols Julie Sanders Dustin Swander

Staff Present: Flip Hutfles, City Administrator

Christina Lewis, City Clerk Jon Shaffer, Police Chief Josh Welch, City Superintendent Rick Godderz, City Attorney

3. Citizen Comments.

Constance Bonczkowski, Donald Bailey, Roberta Bailey, Gerald Britschge, Adam Carrier, Patti Gilbert, Cindy Harris, Dannie Smiley, Emerson Hayden, and John Fry attended the meeting. There were no citizen comments.

4. & 5. Minutes.

Motion to approve the minutes of the January 12th special meeting and the January 15th regular meeting as presented by the City Clerk with the addition of Kevin Fry to the January 15th roll call by Nelson and seconded by Nichols.

Vote: Ayes: Dustin Swander

Julie Sanders Ron Nichols James Nelson Kevin Fry

6. 109 East Santa Fe Ave.

Flip Hutfles stated that he would contact Kathy Kessinger and ask her to attend the next meeting. A motion was made to table the item until the next meeting by Sanders and seconded by Nelson.

Vote: Ayes: Dustin Swander

Julie Sanders Ron Nichols James Nelson Kevin Fry

7. Electric Service Connections.

Motion to approve the utility service connection policy with the addition of the definition of weatherhead by Sanders and seconded by Fry. The policy is to be included with the packet that is given out to customers wanting to obtain a building permit.

Vote: Ayes: Dustin Swander

Julie Sanders Ron Nichols James Nelson Kevin Fry

8. Water Bill Adjustments.

Constance Bonczkowski addressed the Council regarding a high water bill caused by a water leak. She stated that she was not aware of the leak until she received her utility bill. Ms. Bonczkowski accepted responsibility for the leak, but stated she could have fixed the leak sooner if she had received her bill on time. Under these circumstances, she was requesting an adjustment to her next water bill. The Council decided to allow the City Administrator to meet with Ms. Bonczkowski to work out an adjustment.

Roberta Bailey stated that pressure fluctuation caused a water leak at her home. The Council decided to have Josh Welch check the water meter and report his findings. If the leak was caused by the city, the Council will consider an adjustment.

9. Doug Moon.

Motion to reimburse Doug Moon for cleaning services from sewer maintenance of \$79.73 by Sanders and seconded by Swander.

Vote:

Ayes:

Dustin Swander Julie Sanders Ron Nichols James Nelson Kevin Fry

10. Official Newspaper.

Motion to name the Osage County Herald – Chronicle as the official newspaper for the City of Burlingame by Fry and seconded by Nelson.

Vote:

Ayes:

Dustin Swander Julie Sanders Ron Nichols James Nelson Kevin Fry

11. Executive Session.

Motion to enter into executive session to discuss non-elected personnel for a period of 30 minutes by Sanders and seconded by Fry.

Vote:

Ayes:

Dustin Swander Julie Sanders Ron Nichols James Nelson Kevin Fry

Council entered into executive session at 7:42pm with Flip Hutfles.

Council returned to open session at 8:12pm.

Mayor Kraus stated that no action was taken in executive session.

Motion to table the item until the next meeting by Sanders and seconded by Nichols.

Vote:

Ayes:

Dustin Swander Julie Sanders Ron Nichols James Nelson Kevin Fry

12. Reports.

Rick Godderz asked if the Council had given any consideration on passing an ordinance to prohibit concealed weapons on city property. Jon Shaffer stated that the City currently has an ordinance that prohibits firearms on any city property.

Flip Hutfles stated that he had met with most of the staff and was impressed with their dedication and resourcefulness. He thought many of the employees have great ideas.

Mr. Hutfles reported that the computer that was purchased in November for the telemetry was returned, as it did not meet the specs required by Microcomm. He authorized the purchase of the new computer.

Mr. Hutfles spoke with Connie Goehring about the insurance for the new water tower. He wanted to know if the Council would like to continue to purchase the city's insurance through her or would they like to get bids on the insurance.

Flip Hutfles reminded the Council that Monday, February 19th is President's Day, a holiday observed by the City. The next Council meeting will be on Tuesday, February 20th

Josh Welch stated the white shop building is in need of repair. He has obtained bids for mud jacking and guttering. Mr. Welch reported on the status of what it will take to repair the swimming pool. He was asked to put information together on both items and they will be placed on the agenda for the next Council meeting. Mr. Welch brought up the fact that the power plant roof still needed to be repaired.

James Nelson reported on his attendance to the USDA rural development conference on alternate energy. He discussed the advantages of wind energy. Mr. Nelson announced that Stephanie Watson is the new Osage County Economic Development Director.

13. Adjournment.

Motion to adjourn the meeting by Fry seconded by Swander.

Vote:

Ayes:

Dustin Swander Julie Sanders Ron Nichols James Nelson Kevin Fry

Christina Lewis, City Clerk