

Burlingame City Council Minutes
Regular Meeting
January 15, 2007

1. Call to Order by Mayor.

Council Member James Nelson called the meeting to order at 7:10pm.

2. Roll Call.

Roll Call:	Present:	Dustin Swander Ron Nichols James Nelson
	Absent:	Julie Sanders Kevin Fry Bill Kraus
	Staff Present:	Christina Lewis, City Clerk Jon Shaffer, Police Chief Josh Welch, City Superintendent Rick Godderz, City Attorney

3. Citizen Comments.

Steven "Flip" Huffles, Svetlana Pushkareva, John Fry, Brenda Dorr, Patti Gilbert, Dino Richman, and Scott Masters, Jr. attended the meeting.

Scott Masters, Jr. was present to address an outstanding utility bill on the property at 17355 South Indian Hills Rd. He stated he had made a request to a city utility worker to shut off utilities at the address. The utilities were left on and he received a bill in the amount of \$332.23. After some discussion, Mr. Masters stated that he would be willing to pay a portion of the bill because of the misunderstanding, however; he did not feel that he should be responsible for the whole bill.

Motion to split the bill with Scott Masters, Jr. by Nichols and seconded by Swander.

Vote:	Ayes:	Dustin Swander Ron Nichols James Nelson
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John Fry asked when he could expect to receive his utility bill and how much time he would have to pay it. Mr. Nelson asked Christina Lewis to respond to the question. Mrs. Lewis informed Mr. Fry and the Council of some problems with the software. She stated that the bills should be sent out the next day and they would be due on February 2nd. She also reminded the Council that the billing cycle was in the process of being changed.

John Fry had been reviewing some gas records and had some questions regarding the report. The Council and the City Clerk were unaware of what report Mr. Fry was asking about. Mr. Nelson stated that answers to Mr. Fry's questions could be provided at the next meeting when the Council and staff had a chance to review the document. Mr. Fry asked several questions regarding utilities provided by the city. He was asked to make a list of his questions. Josh Welch stated he could supply a report to the Council at the next meeting explaining the gas usage the city is billed for versus the gas usage billed out to the customers.

4. & 5. Minutes.

Motion to approve the minutes of the January 2nd regular meeting and the January 8th special meeting as presented by the City Clerk by Nichols and seconded by Nelson.

Vote:	Ayes:	Dustin Swander Ron Nichols
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James Nelson

6. December 2006 Financial Statement.

Motion to approve the December 2006 Financial Statement by Nichols and seconded by Swander.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

7. 109 E. Santa Fe Ave.

Jon Shaffer stated that Kathy Kessinger was in the process of getting bids for demolition of the building. Due to the fact that Kathy Kessinger was unable to attend the meeting, a motion was made to table the item until the next meeting by Nichols and seconded by Nelson.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

8. City Superintendent's Office.

Motion to table the item until the next meeting by Nelson and seconded by Nichols.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

9. Electric Service Connection.

Josh Welch presented the Council with some changes to the city's electric service connection policy. After some discussion, it was determined that Mr. Godderz would need to review the policy before it could be approved.

Motion to table the item until the next meeting by Swander and seconded by Nichols.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

10. City Locks.

It was determined that it was not necessary to change the city locks. Motion was made by Nichols and seconded by Nelson.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

11. Councilmember Reimbursement.

Motion to table the item until the next meeting by Swander and seconded by Nichols.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

12. Executive Session.

Motion to enter into executive session to discuss non-elected personnel for a period of 10 minutes by Swander and seconded by Nichols.

Vote:	Ayes:	Dustin Swander
		Ron Nichols

James Nelson

Council entered into executive session at 8:13pm with Rick Godderz and Josh Welch.

Council returned to open session at 8:23pm.

Jim Nelson stated that no action was taken in executive session.

Motion to hire Andy Harris as a part time employee at \$8.00 an hour by Nichols and seconded by Swander. Mr. Harris will work 4 hours a day 5 days a week under an internship through Kaw Valley Technical School. He will start March 26th and work through May 19th 2007.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

Motion to hire Steven "Flip" Hutfles as City Administrator by Nelson and seconded by Nichols.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson

Reports.

Josh Welch reported that the demolition of the old water tower is complete except for removing the concrete. He stated that Doug Moon had submitted a request to be reimbursed for cleaning services from a sewer backup in his basement. Mr. Nelson stated that this item would have to be an agenda item for the next meeting.

James Nelson announced that he would be attending the meeting with the Board of County Commissioners and the Osage County Economic Development Board on Monday, January 22nd. He invited any Council members that were interested to attend.

Dustin Swander stated that when the weather got better the potholes in the street needed to be fixed. Mr. Swander wanted to know what was put in the budget for street repairs. Mr. Nelson told the City Clerk to bring a copy of the budget to each council meeting so these questions could be answered in the future.

James Nelson reported on the Great Santa Fe Trail Horse Race Conference that he attended in Dodge City on January 3rd and 4th. He stated there was going to be a meeting held at City Hall on Thursday, February 1st at 7:00pm for anyone interested in attending.

Adjournment.

Motion to adjourn the meeting by Nelson and seconded by Nichols.

Vote:	Ayes:	Dustin Swander
		Ron Nichols
		James Nelson


 Christina Lewis, City Clerk