

Minutes of a Regular Meeting of the Mayor and Council held on the 1st day of August, 2005 at 7:00 P.M.

Mayor William Kraus who presided called the meeting to order.

Roll call disclosed the following present: Councilmembers Dubois, Nichols, Sanders and Swander; City Attorney Godderz, City Administrator Hassler, Police Chief Shaffer and Assistant City Clerk Tyson.

Visitors: Mike Peroo, CPA,PA and Dale Yager with USDA

A motion was offered by Councilmember Sanders to approve the minutes of the regular meeting of July 5, 2005, Claims Ordinance No. 2065 as follows: General \$1,103.16; Police \$997.10; Street \$1,214.75; Park \$481.80; Pool \$1647.29; Fleet Maintenance \$1558.14; Employee Benefit \$3.71; Capital Improvement \$32,292.00; Electric \$40,419.78; Water \$407.35; Gas \$759.42; Sewer \$95.51 and Claims Ordinance No 2066 as follows: General \$1,400.58; Police \$352.29; Street \$7,962.56; Pool \$375.93; Fleet Maintenance \$8,877.11; Special Highway \$3,143.98; Capital Improvement \$187.50; Utility Account \$152.53; Bond & Interest \$25,601.25; Electric \$15,757.85; Water \$386.30; Gas \$19,696.78; Sewer \$217.58; Solid Waste \$5,807.00. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0.

Mike Peroo, CPA, PA presented the 2004 Audit report and answered questions from the council. A motion was offered by Councilmember Dubois to accept the 2004 audit report from Mike Peroo, CPA, PA. Seconded by Councilmember Nichols and the vote was Ayes 4; nays 0

A motion was offered by Councilmember Sanders to adopt in a blank format the following forms:

1. Letter of Conditions dated August 1, 2005
2. RD 1942-46, Letter of Intent to Meet Conditions
3. RD 400-1, Equal Opportunity Agreement
4. RD 400-4, Assurance Agreement
5. RD 1940-1, Request for Obligation of Funds for a loan of \$640,000.00
6. RD 442-7, Operating Budget
7. RD 1910-11, Applicant Certification Federal Collection Policies for Consumer of Commercial Debts
8. RUS Bulletin 1780-27, Loan Resolution (Public Bodies)
9. SF 424.2, Application for Federal Assistance
10. RD 1940-Q, Exhibit A-1, Certification for Contracts, Grants and Loans
11. Complete SF-3881, Electronic Funds Transfer Payment Enrollment Form
12. AD-1047, Certification Regarding Debarment
13. Water and Wastewater System Description Worksheet

Seconded by Councilmember Nichols and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Nichols to give the property owner of 114 and 116 E Santa Fe Avenue a 6 month extension on the cleanup of the properties with a review to be done

at that time to check on the progress. Seconded by Councilmember Sanders and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Dubois to recess to Executive Session at 7:35 P.M. for a period of 20 minutes to discuss non-elected personnel with the City Administrator attending. Seconded by Councilmember Nichols and the vote was Ayes 4; nays 0. Council returned to regular session at 7:53 P.M.

A motion was offered by Councilmember Sanders to return to Executive Session for a period of 30 minutes to discuss non-elected personnel with City Administrator attending. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0. 8:15 P.M. exits City Administrator. 8:21 P.M. Enters now City Administrator. Council returned to regular session at 7:25 P.M no action taken.

A motion was offered by Councilmember Dubois to appoint City Administrator Kurt Hassler as Interim City Clerk until all 5 councilmember are present at council meeting. Seconded by Councilmember Swander and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Sanders to present Cheryl Holloway with a \$1,000.00 Retirement check. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Sanders to give Police Chief Shaffer a 4% pay increase. Seconded by Councilmember Nichols and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Dubois to give City Administrator Hassler a 4% pay increase. Seconded by Councilmember Swander and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Sanders to approve the list of street projects as presented by staff. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Nichols to table the hearing for Doug Franzen until the August 15, 2005 meeting. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Sanders to approve Ordinance 2067 adopting the "Standard Traffic Ordinance for Kansas Cities" for the City of Burlingame. Seconded by Councilmember Nichols and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Sanders to approve Ordinance 2068 adopting the "Uniform Public Offense Code for Kansas Cities" for the City of Burlingame. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Swander to approve the request to purchase material to replace street lights along a portion of Topeka Avenue and Santa Fe Avenue. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0.

A motion was offered by Councilmember Sanders authorizing the City Administrator to offer for sale miscellaneous vehicles and equipment no longer required by the City. Seconded by Councilmember Swander and the vote was Ayes 4; nays 0.

Reports were heard from City Administrator, Council and Mayor. .

A motion to adjourn was offered by Councilmember Nichols. Seconded by Councilmember Dubois and the vote was Ayes 4; nays 0.

Kim Tyson, Assistant City Clerk