

**Burlingame City Council Minutes  
Special Meeting  
December 19, 2005**

**1. Call to Order by Mayor.**

The Mayor called the meeting to order at 4:42 pm.

**2. Roll Call.**

Roll Call:	Present:	Bill Kraus Chris Dubois Kevin Fry Julie Sanders Dustin Swander
	Absent:	Ron Nichols
	Staff Present	Kurt Hassler, City Administrator

**3. & 4 Personnel Issues and Phase 1 Water Project**

Motion to go into executive session to discuss non-elected personnel and attorney-client matters for 20 minutes by Sanders and seconded by Fry.

Vote:	Ayes:	Kevin Fry Chris Dubois Julie Sanders Dustin Swander
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Motion to approve the proposed agreement with Cronister & Company, Inc. on the Water System Improvement Contract No. 2 changing item #3 to read "PVC material purchases" instead of "material purchases" by Fry and seconded by Dubois.

Vote:	Ayes:	Chris Dubois Ron Nichols Julie Sanders Dustin Swander
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Motion to hire Tracy Shaffer as a part time temporary office help if needed at \$8.00 per hour at the discretion of the City Administrator by Sanders and seconded by Dubois.

Vote:	Ayes:	Chris Dubois Ron Nichols Julie Sanders Dustin Swander
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Motion to enter into executive session to discuss non-elected personnel for 10 minutes by Dubois and seconded by Sanders.

Vote:	Ayes:	Chris Dubois Ron Nichols Julie Sanders Dustin Swander
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**5. Adjournment.**

Motion to adjourn the meeting at 5:40 p.m. by Sanders and seconded by Dubois.

Vote:

Ayes:

Chris Dubois  
Ron Nichols  
Julie Sanders  
Dustin Swander

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Kurt Hassler, City Administrator