

**Burlingame City Council Minutes
December 5, 2005**

1. Call to Order by Mayor.

The Mayor called the meeting to order at 7:00 pm.

2. Roll Call.

Roll Call:	Present:	Bill Kraus Chris Dubois Ron Nichols Julie Sanders Dustin Swander
	Absent:	Kevin Fry
	Staff Present	Kurt Hassler, City Administrator Kelly Ullmer, City Clerk

3. Citizen Comments.

No public present.

Consent Items.

Mr. Swander questioned the time of the December 29 council meeting. Mr. Hassler stated it would be at 7:00 p.m. Ms. Sanders inquired as to why the city had an autopsy performed on a domestic animal. Mr. Hassler explained two large dogs living within the same block had expired within 24 hours of each other and an autopsy was performed to examine the cause of death. Ms. Sanders questioned the purpose of the check to the United States Treasury. Mr. Hassler explained it was a penalty for not reporting federal taxes due for July 8, 2005 payroll. Mr. Swander asked Mr. Hassler if he had checked into a new DSL Internet Provider. Mr. Hassler explained staff was going to look into making some changes, but haven't as yet.

Motion to approve the minutes from the regular meeting on November 21, 2005 and Claims Ordinance No. 2080 as follows: General \$420.34; Police \$110.98; Street \$34.53; Park \$69.78; Pool \$198.24; Fleet Maintenance \$259.05; Employee Benefit \$529.64; Capital Improvements \$250.00; Electric \$1,927.98; Water \$3,874.64; Gas \$75,320.07; Solid Waste \$6,251.00 by Dubois and seconded by Swander.

Vote:	Ayes:	Chris Dubois Julie Sanders Ron Nichols Dustin Swander
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6. Phase 1 Water Project.

Ms. Sanders asked if any word had been received from Mr. Cronister in reference to Phase 1 Water Project. Mr. Hassler stated the Contracts have been sent to USDA for signatures, the Notice to Proceed has been issued and the Bonds are in. He further stated Mr. Godderz has sent a letter to Mr. Cronister. Mr. Hassler explained the bonds would be pulled if Mr. Cronister does not honor his contract.

7. Utility Billing Cycle.

Mr. Hassler stated he has been in touch with KCC and it was explained to him that commercial businesses outside the three mile limit have 15 days from the time the bill is mailed to the due date, and those residential outside the three mile limit must have more than fifteen days from the time the bill is mailed to the due date. Mr. Hassler also explained the late fee for those outside the three-mile limit must be 2%, no more, no less. Those inside the three-mile limit may be adjusted to whatever

the board decides. After some discussion it was decided the due date will be the 20th of the month and the late fee for those inside the three-mile limit will be 10%. Mr. Hassler will adjust the date accordingly and prepare the new ordinance for the January council meeting. These changes will take effect in June 2006.

8. Reports.

Mr. Hassler reported Joseph Lamond accepted the Foreman position and started November 30, 2005 and is doing well. Mr. Hassler also reported Jim Welch does not hold an inspectors license. He stated the city does not require permits for interior work and basically the permits issued at this time are more of a zoning check. Mr. Kraus reiterated he has worked with Mr. Welch in the past and that he does a good, adequate and thorough job. Mr. Hassler reminded the council the next meeting will be December 29, 2005 at 7:00 p.m.

Mr. Swander asked if anyone knew who had purchased the nursing home. Mr. Hassler stated he has not been in contact with the owner and is not aware of anyone at this time.

Mr. Kraus thanked the city employees for the great job they did in putting up and decorating the Christmas tree. Mr. Kraus stated city employees have approached him and thanked for their bonuses.

Ms. Sanders commented on how great the parade was on Saturday evening.

9. Adjournment.

Motion to adjourn the meeting at 7:28 p.m. by Sanders and seconded by Dubois.

Vote:	Ayes:	Chris Dubois
		Ron Nichols
		Julie Sanders
		Dustin Swander

Kelly C. Ullmer, City Clerk