

Minutes of a Regular Meeting of the Mayor and Council held on the 21st day of July, 2003 at 7:00 P.M.

The meeting was called to order by Mayor Ray Hovestadt who presided.

A roll call disclosed the following present: Councilmembers Croucher, Fry and Sanders; City Attorney Godderz, Superintendent Rickel and City Clerk Holloway.

Visitors: Brenda Dorr

A motion was offered by Councilmember Sanders to approve the minutes of the regular meeting of July 7, 2003. Seconded by Councilmember Fry and the vote was Ayes 3; nays 0.

Claims Ordinance No. 2003, an ordinance making appropriation for the payment of certain claims was introduced, said claims being in the amounts as follows: General \$994.98; Police \$1,637.40; Animal Control \$22.67; Street \$1,518.27; Park \$415.82; Pool \$1,601.14; Employee Benefits \$1,535.36; Special Highway \$510.16; Special Road, Bridge, Equipment \$10,000.00; Utility Account \$214.15; Electric \$14,746.83; Water \$5,960.32; Gas \$896.83; Sewer \$969.94; Solid Waste \$800.59. A motion was offered by Councilmember Fry to approve Ordinance No. 2003. Seconded by Councilmember Croucher and the vote was Ayes 3; nays 0.

Brenda Dorr was present to advise the Council that the scoreboard at the softball diamond was not operational and to ask if notification could be given to the Zirkles regarding the high weeds and grass on their property in the 400 block of West Seward.

A motion was offered by Councilmember Croucher to approve the agenda as amended. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

A motion was offered by Councilmember Fry to adopt the Purchasing Policy for the City of Burlingame as presented. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

A motion was offered by Councilmember Croucher to adopt Resolution No. 279 setting fees for the various permits and licenses with the addition of "Housemoving Permit: \$10.00 + Such fees as required by the Application" and repealing Resolution 272. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

Enter now, Police Chief Shaffer.

A motion was offered by Councilmember Fry to purchase the 1992 Diesel Street Sweeper from Kansas State Surplus Property for an amount of \$10,000.00. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

Mayor Hovestadt recommended the reappointment of Mike Barlow to the Planning Commission for a term to expire March 31, 2006. A motion was offered by Councilmember Fry to accept the

Mayor's recommendation. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

A motion was offered by Councilmember Fry to waive the utility connection fees for Michael and Kristy Droegemeier for a new house at 121 East Chase Avenue. Seconded by Councilmember Croucher and the vote was Ayes 3; nays 0.

A motion was offered by Councilmember Sanders that a Special Meeting be set for Wednesday, July 30, 2003 at 6:30 P.M. to meet with the auditor, Mike Peroo, to approve the audit report for the year 2002 and review the 2004 budget. Seconded by Councilmember Fry and the vote was Ayes 3; nays 0.

Council discussed water line replacement for the 300 and 400 blocks of West Fremont and one block from Fremont to Santa Fe Avenue on Seneca Street. A motion was offered by Councilmember Fry to approve the specifications for the project as presented and to authorize the Superintendent to request bid proposals from contractors. Seconded by Councilmember Croucher and the vote was Ayes 3; nays 0.

A motion was offered by Councilmember Fry to go into Executive Session at 7:45 P.M. for a period of 30 minutes to discuss non-elected personnel. City Attorney and City Clerk were asked into the meeting. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0. City Attorney and City Clerk exited the meeting at 8:00 P.M. Police Chief Shaffer entered the meeting at 8:00 P.M. and exited at 8:13 P.M. Council returned to regular meeting at 8:15 P.M.

A motion was offered by Councilmember Fry to return to Executive Session at 8:15 P.M. for a period of 15 minutes and Superintendent Rickel was asked into the meeting. Seconded by Councilmember Croucher and the vote was Ayes 3; nays 0. Superintendent Rickel exited the meeting at 8:28 P.M. Council returned to regular meeting at 8:30 P.M.

A motion was offered by Councilmember Fry that department heads be paid hourly instead of salaried at a rate per hour as follows: City Clerk \$14.30; Superintendent Rickel \$13.50 and Police Chief Shaffer \$13.00; that the utility department will be paid on call pay at \$1.00 per hour for 16 hours on weekdays from 5:00 P.M. to 8:00 a.m. and 12 Noon to 1:00 P.M. and 63 hours on weekends from 5:00 P.M. on Fridays to 8:00 A.m. on Monday and holidays would be double time; that the on call individual has 10 minutes to call in and 30 minutes to arrive at the emergency with disciplinary action for non response as follows: the first time would be a written notation in their file, the second time would be one week suspension without pay and the third time would be termination; and that police department officers would be paid \$9.00 per hour for full time with certification, \$8.50 per hour for part time with certification and \$8.00 for non certified officers. Seconded by Councilmember Croucher and the vote was Ayes 3; nays 0.

Reports were heard from department heads, Council and Mayor. At this time, a motion was offered by Councilmember Croucher to authorize the Police Chief to apply for the grant in the amount of \$5,918.50 to purchase a radar unit and new radios, City's responsibility would be \$591.00. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

A motion to adjourn was offered by Councilmember Croucher. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

Cheryl Holloway, City Clerk