

Minutes of a Regular Meeting of the Mayor and Council held on the 1st day of December, 2003 at 7:00 P.M.

The meeting was called to order by Mayor Ray Hovestadt who presided.

A roll call disclosed the following present: Councilmembers Dubois, Fry and Sanders; City Attorney Godderz, Superintendent Rickel, Police Chief Shaffer and City Clerk Holloway.

Visitors: Rich Morgan, Katrina Dennison, Donna Crawford, Wayne Westerman, Janene Fry, Wes Colson, Dennis Klumpe and Cathy Fagan

A motion was offered by Councilmember Fry to approve the minutes of the regular meeting of November 18, 2003. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

Claims Ordinance No. 2015, an ordinance making appropriation for the payment of certain claims was introduced, said claims being in the amounts as follows: General \$763.32; Police \$1,023.73; Animal Control \$239.39; Street \$223.50; Park \$171.00; Pool \$171.00; Employee Benefits \$227.21; Capital Improvement \$812.52; Utility Account \$97.38; Electric \$4,393.85; Water \$4,414.95; Gas \$29,442.88; Sewer \$551.53; Solid Waste \$324.00. A motion was offered by Councilmember Dubois to approve Ordinance No. 2015. Seconded by Councilmember Fry and the vote was Ayes 3; nays 0.

Katrina Dennison was present to ask Council what action is being taken in response to her letter to Mayor Hovestadt regarding a neighbor's dog which is in her yard frequently and which she believes to be part pit bull. Mrs. Dennison was advised the matter had been given to the Animal Control Officer; however, if the problem was not settled to her satisfaction, she could sign a complaint to bring the owner of the animal to Municipal Court.

Exit now, Rich Morgan and Katrina Dennison

Wes Colson was present to advised the Council that he had been offered a job in Alma and in order for him to stay in Burlingame it would take an increase in his salary of \$1.00 to \$1.50 an hour. Council thanked him for letting them know and Mr. Colson exited the meeting.

A motion was offered by Councilmember Sanders to approve the agenda as amended. Seconded by Councilmember Fry and the vote was Ayes 3; nays 0.

Dennis Klumpe was present on behalf of the Burlingame Recreation Commission to request short term financial backing so the concrete could be poured as soon as possible and the playground equipment for the ball park could be ordered immediately. He stated if the 50% grant monies from Jones Trust were not received in a timely manner the Recreation Commission would not have the funds to start the ball season this spring if they went forward with the project on their own. A motion was offered by Councilmember Fry that the City assist the Recreation Commission, if needed, from the Ramskill Improvement Fund until the Jones Trust monies were received. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

Wayne Westerman with Cook, Flatt & Strobel provided the Council with an agreement for engineering services for the proposed sewer improvements. Following discussion, Council stated they would review the agreement and discuss the project further but would probably not make any decisions until after the first of the year. Mr. Westerman thanked the Council for considering his firm and exited the meeting.

Donna Crawford with Governmental Assistance Services spoke with the Council on the availability of grants for the sewer project and for housing rehabilitation and demolition. For a sewer project, there would need to be another survey as the City's survey from the water project would have expired and utility grants would need matching funds. Most of the housing grants do not require matching funds. As most grant applications are due in October 2004, the City would need to start the process of application as early as February or March. The Council thanked Ms Crawford for her information and she exited the meeting.

Council reviewed the proposal for pool planning and design agreements from Horst, Terrill & Karst, Architects, and from GeoSystem. Following discussion, a motion was offered by Councilmember Dubois that the item be tabled until the next meeting. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0.

A motion was offered by Councilmember Dubois to recess to Executive Session at 8:31 P.M. for a period of 10 minutes to discuss non-elected personnel. Seconded by Councilmember Fry and the vote was Ayes 3; nays 0. Council returned to regular meeting at 8:41 P.M.

A motion was offered by Councilmember Fry to return to Executive Session for a period of 10 minutes to discuss non-elected personnel. Seconded by Councilmember Sanders and the vote was Ayes 3; nays 0. Council returned to regular meeting at 8:51 P.M.

Reports were heard from department heads, Council and Mayor.

A motion to adjourn was offered by Councilmember Sanders. Seconded by Councilmember Dubois and the vote was Ayes 3; nays 0.

Cheryl Holloway, City Clerk