



# CITY OF BURLINGAME

## AGENDA

Mayor, Vikki DeMars – ____	City Attorney, Rick Godderz - ____
Councilmember, Doug Moon – ____	City Clerk, Patty Atchison - ____
Councilmember, Leslie Holman- ____	City Superintendent, Wes Colson - ____
Councilmember, Sheila Curtis – ____	Police Officer – Mathew Baker – ____
Councilmember, Michelle Mullinix – ____	Building Inspector – Jim Welch – ____
Councilmember, Kenna Burns – ____	

Held: **February 6, 2017 @ 7:00 pm**  
 Location: **Burlingame City Hall, Council Chambers**

### 1. CALL TO ORDER BY MAYOR DEMARS

### 2. ROLL CALL –

### 3. PUBLIC COMMENTS -

Notes:

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### CONSENT ITEMS

These items can be voted on with one motion or individually by the City Council.

### 4. APPROVAL OF AGENDA

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
 Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes

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**5. APPROVAL OF MINUTES.** Consider approval of the minutes from the 01/16/2017 Council Meeting.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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\_\_\_\_\_

**6. Approval of Minutes from Special Council Meeting on 01/20/2017- Consider approval of the minutes from the 01/20/2017 Special Council Meeting.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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\_\_\_\_\_

**7. APPROVAL OF Claim Ordinance # 2346**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**OLD BUSINESS**

**8. Waste Tire Grant Program SFY2017 Application Update – City Superintendent Colson**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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\_\_\_\_\_

**9. Consider approval of Annual Appointments for 2017**

Official Depository – Bank of Burlingame  
Official City Newspaper – Osage County Herald Chronicle  
City Attorney – Attorney Rick Godderz  
City Municipal Judge – Judge Sue DeVoe  
City Treasurer – Ron Shaffer

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**10. Discussion regarding Court Fines – Officer Baker**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**11. Discussion with Kevin Fry regarding updates and enhancements to existing Web Site.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**12. Discussion regarding Burlingame GovOffice Website Proposal – Councilmember Holman/City Clerk Atchison.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**13. Fifteen minute Executive Session to discuss employee Reviews for Power Plant with Superintendent Britschge.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**14. Discussion regarding new restrooms at Sumner and Jones Park.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**NEW BUSINESS**

**15. Discussion from Stephanie Watson, Osage County Economic Development regarding Senior Housing**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**16. Approval to purchase Three Phase Tie Meters – Superintendent Britschge**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**17. Ten Minute Executive Session Non-Elected Personnel with James Welch**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**18. Request from Gregorio Legua to extend his payment due date from the 20<sup>th</sup> of the month to the 22<sup>nd</sup> of the month without a penalty being assessed.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**19. Discussion of Lions Club – Councilmember Holman**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**20. Discussion of Demolition Budget – Councilmember Holman**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**21. Review and approve/disapprove City-County Connecting Links maintenance agreement**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**22. Discussion regarding EMC Insurance Renewal and do we want to bid out – City Clerk Atchison**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**23. Rodeo Days Updates and request for more electrical outlets downtown to be used for vendors and approval to close west side of main street on May 21, 2017 for downtown activities and parade for Rodeo Days – City Clerk Atchison**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**24. Corner of Banks and Coop Weigh Station Cleanup – Councilmember Curtis**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**25. Approval of New Certificates of appointment for Director #1 and #2 with KMEA – City Clerk Atchison**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**26. Request to secure bids for little bucket truck – City Superintendent Colson**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes:

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**27. Reports:**

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\_\_\_\_\_

**28. Adjournment** – Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date \_\_\_\_\_  
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2347  
Next Charter Ordinance #14  
Next Resolution # 387