



# CITY OF BURLINGAME

## AGENDA

Mayor, Vikki DeMars – ____	City Attorney, Rick Godderz - ____
Councilmember, Doug Moon – ____	City Clerk, Patty Atchison - ____
Councilmember, Leslie Holman- ____	City Superintendent, Wes Colson - ____
Councilmember, Sheila Curtis – ____	Police Officer – Mathew Baker – ____
Councilmember, Michelle Mullinix – ____	Building Inspector – Jim Welch – ____
Councilmember, Kenna Burns – ____	

Held: **February 1, 2016 @ 7:00 pm**  
 Location: **Burlingame City Hall, Council Chambers**

**1. CALL TO ORDER BY MAYOR DEMARS**

**2. ROLL CALL –**

**3. PUBLIC COMMENTS -**

Notes:

---

---

---

---

---

---

---

---

### CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

**4. APPROVAL OF AGENDA**

Motion by: _____	Second by: _____
Vote: Ayes: _____	Nays: _____

Notes

---

---

---

**5. APPROVAL OF MINUTES. Consider approval of the minutes from the 01/18/2016 Council Meeting.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**6. APPROVAL OF CLAIMS ORDINANCE – Motion to accept Claims Ordinance # 2319**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**OLD BUSINESS**

**NEW BUSINESS**

**7. Consider moving the Council Meeting for 2/15/2016 to 2/16/2016. (The date of 2/15/2016 is President's Day and the City Offices are closed).**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**8. Consider waiving the late fee of \$30.00 for LaDonna Lee (see attached agenda item).**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**9. Consider approval of contract for auditing from Aldrich and Company, LLC.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**10. Pool Pump Repairs – City Superintendent, Wes Colson.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**11. Executive Session for 10 minutes with Power Plant Supervisor, Gerald Britschge to discuss Employee Reviews.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**12. Executive Session for 10 minutes with Chief of Police, Mathew Baker to discuss Employee Reviews.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**13. Executive Session 10 Minute with City Council and Mayor DeMars to discuss Employee Reviews for Chief of Police Mathew Baker and Power Plant Superintendent, Gerald Britschge.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**14. Reports:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

---

**14. Adjournment** – Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by \_\_\_\_\_  
Vote: Ayes: \_\_\_\_\_ Nays \_\_\_\_\_

Submitted by : \_\_\_\_\_ Date \_\_\_\_\_  
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2320  
Next Charter Ordinance #12  
Next Resolution # 382