



CITY OF BURLINGAME

MINUTES

Mayor, Vikki DeMars – ____	City Attorney, Rick Godderz - ____
Councilmember, Doug Moon – ____	City Clerk, Patty Atchison - ____
Councilmember, Leslie Holman- ____	City Superintendent, Wes Colson - ____
Councilmember, Sheila Curtis – ____	Police Officer – Mathew Baker – ____
Councilmember, Michelle Mullinix – ____	Building Inspector – Jim Welch – ____
Councilmember, Kenna Burns – ____	

Held: **September 8, 2015 @ 7:00 pm**
 Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY MAYOR DEMARS

2. ROLL CALL –

3. PUBLIC COMMENTS -

Notes:

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA –

Motion by: _____ Second by: _____
 Vote: Ayes: _____ Nays: _____

Notes _____

5. APPROVAL OF MINUTES. Consider approval of the minutes of the August 17, 2015 meeting.

Motion by: _____ Second by: _____
Vote: Ayes: _____ Nays: _____

Notes: _____

6. APPROVAL OF CLAIMS ORDINANCE – Motion to accept Claims Ordinance # 2308.

Motion by: _____ Second by: _____
Vote: Ayes: _____ Nays: _____

Notes: _____

OLD BUSINESS

7. Burlingame Rec. Commission – Review applications for open 4 year position for the Burlingame Rec. Commission.

Motion by: _____ Second by: _____
Vote: Ayes: _____ Nays: _____

Notes: _____

NEW BUSINESS

8. Utilities for Grandma’s Kitchen – Brenda Wilson & Janet Hunt requested payments of utilities of previous owner to be made by Grandma’s Kitchen and have them turned on for Grandma’s Kitchen so they can open for business by the end of September 2015.

Motion by: _____ Second by: _____
Vote: Ayes: _____ Nays: _____

Notes: _____

9. KMGA Board of Directors Replacement: Need to appoint a person to fill Joey’s Lamond’s unexpired term on the KMGA Board of Directors.

Motion by: _____ Second by: _____
Vote: Ayes: _____ Nays: _____

Notes: _____

10. Increase Court cost from \$75.00 to \$80.00. Extra \$5.00 to be used to purchase Police Equipment.

Motion by: _____ Second by _____
Vote: Ayes: _____ Nays _____

Notes: _____

11. Arbor Day – Paperwork needs to be signed prior to 04/24/2015 to keep information up to date in Journal. This was not signed prior to 04/24/2015, so will need to be back dated.

Motion by: _____ Second by _____
Vote: Ayes: _____ Nays _____

Notes: _____

12. ADVERTISEMENT – Relay For Life (Bronze sponsorship \$75, Silver sponsorship \$150, Gold sponsorship \$250, and Platinum sponsorship \$500.00)

Motion by: _____ Second by _____
Vote: Ayes: _____ Nays _____

Notes: _____

13. City Computers Maintenance and Repairs - Kevin Fry submitted a proposal for Maintenance and Repair of the City Computers

Motion by: _____ Second by _____
Vote: Ayes: _____ Nays _____

Notes: _____

14. Due to time involved in entering tickets into Infinitech, would it be possible for Officer Baker to enter those tickets until further notice?

Motion by: _____ Second by _____
Vote: Ayes: _____ Nays _____

Notes: _____

15. Executive Session – Vikki Demars requested to discuss Employee issue (10 minutes)

Motion by: _____ Second by _____
Vote: Ayes: _____ Nays _____

Notes: _____

15. Reports:

16. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by _____
Vote: Ayes: _____ Nays _____

Submitted by : _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2309
Next Charter Ordinance #12
Next Resolution # 381